

## FACTSHEET ON CAREER SUPPORT PROGRAMME

### (A) WHAT IS THE CAREER SUPPORT PROGRAMME?

1. The Career Support Programme (CSP) is a salary support programme offered by Workforce Singapore (WSG) and the Employment and Employability Institute (NTUC's e2i) to encourage employers to hire eligible Singapore Citizen Professionals, Managers, Executives and Technicians (PMETs).
  
2. As part of the Adapt and Grow initiative to help Singapore Citizens adapt to changing job demands and enhance their employability, the following enhancements has been made to CSP :
  - i) From 1 April 2017, eligible Singapore Citizen PMETs would be supported with salary funding up to a cap of \$42,000, for up to 18 months. This is to encourage more Small and Medium-sized Enterprises (SMEs) to come on board.
  - ii) From 1 September 2017, approved training requirement for CSP would be lifted.

### (B) WHO IS ELIGIBLE TO PARTICIPATE IN CSP?

3. Individuals
  - i) Singapore Citizens aged **40 years and above** who has been
    - Made redundant or unemployed and actively looking for jobs for 6 months or more
  - ii) Singapore Citizens aged **below 40 years** who has been
    - Unemployed and actively looking for jobs for 6 months or more

#### Companies

4. Employers are eligible for salary support under the CSP if they fulfil the following criteria:
- Registered or incorporated in Singapore
  - Employ individual(s) who fulfil the conditions in paragraph 3 by offering a gross monthly salary<sup>1</sup> of at least \$4,000 (\$3,600 for SMEs)
  - Offer individual(s) a permanent job or an employment contract of at least 12 months

### **(C) WHAT KIND OF SUPPORT IS AVAILABLE?**

#### Individuals

5. Eligible Singapore Citizen PMET job seekers will have more opportunities to access mid-level jobs.

#### Companies

6. Employers can receive salary support of up to a maximum of 18 months for every eligible Singapore Citizen PMET employed (see Table 1). This will help defray a portion of their salary bill as employers tap on the pool of experienced and skilled PMETs.

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<sup>1</sup> The sum of the New Hire's monthly basic pay and any regular allowance given on a monthly basis

Table 1: Salary Support for Companies

Salary Support for Singapore Citizen PMETs	First 6 months of employment	Second 6 months of employment	Third 6 months of employment
≥40 years unemployed and actively looking for jobs ≥12 months	50%	30%	20%
≥40 years unemployed and actively looking for jobs for 6 months to <12 months OR made redundant	40%	20%	N.A.
<40 years unemployed and actively looking for jobs for ≥6 months	20%	10%	N.A.
<b>Gross monthly salary*:</b> Offering at least \$3,600/month for SME <sup>^</sup> Offering at least \$4,000/month for Non-SME <sup>^</sup>  <b>(Funded gross monthly salary capped at \$7,000/month)</b>			

\* The sum of the New Hire's monthly basic pay and any regular allowance given on a monthly basis

<sup>^</sup> Companies must be registered or incorporated in Singapore

#### (D) HOW DO COMPANIES NOTIFY AND CLAIM FOR CSP?

7. Companies can submit the 'CSP Notification Form' via WSG Feedback Portal <<https://portal.ssg-wsg.gov.sg/feedback>> using their CorpPass login. Once notification is verified, an acknowledgement email will be sent to companies. Companies can refer to the 'CSP Claims Form' included in the acknowledgement email on the details for claiming salary support under CSP. Companies can download the 'CSP Notification Form' from [www.wsg.gov.sg/csp\\_employers](http://www.wsg.gov.sg/csp_employers).

#### (E) WHERE TO GET MORE INFORMATION?

8. PMETs and employers who wish to find out more about the CSP can contact Workforce Singapore's Careers Connect at 6883 5885 or NTUC's e2i centres at 6474 0606 or visit [www.wsg.gov.sg](http://www.wsg.gov.sg) for more information.