

Frequently Asked Questions (FAQs) for Jobseekers

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	Questions and Answers
A	Get started with Career GRIT
1	What is Career GRIT?
	<p>Career GRIT is an easy yet structured job search guide that can support you in navigating career resources based on your profile to achieve long term career success.</p>
2	What does “GRIT” in Career GRIT stand for?
	<p>“G-R-I-T” represents the 4 job strategies that are important for your job search and career development, whether you are actively looking for a job or thinking of a career move. The 4 strategies are:</p> <ul style="list-style-type: none"> • Growth: Plan for career growth and development • Readiness: Prepare for job search and interviews • Insights: Gain industry and hiring insights • Tenacity: Develop resilience for career well-being
3	What are the different profiles covered in Career GRIT?
	<p>Career GRIT is designed for jobseekers of different profiles, namely:</p> <ul style="list-style-type: none"> • Professionals, Managers, Executives and Technicians • Non-Executives • Retrenched Workers (under Career Restarter) • Back-to-Work Women
4	What are the job search stages covered in Career GRIT?
	<p>Career GRIT is also designed for jobseekers in 4 job search stages. From 1 April 2022 onwards, you will be prompted to select the job search stage that best describes your situation, under the “Professionals, Managers, Executives and Technicians” (PMETs) profile. The 4 job search stages for PMETs are:</p> <ul style="list-style-type: none"> • Stage 1: I have not started my job search process • Stage 2: I am actively applying for jobs • Stage 3: I am currently preparing for job interviews • Stage 4: I have a job, but want to cope better
5	What are the different career resources available in Career GRIT?
	<p>You can choose from 4 types of career resources:</p> <ul style="list-style-type: none"> • Learning On The Go: Access job search and career tips anytime, anywhere • Seminars & Workshops: Learn effective career strategies through live sessions to stay relevant and achieve career success • Job Opportunities: Explore career opportunities and connect with hiring employers • Career Advisory: Speak to our Career Officers about your career options

6	Who can use Career GRIT?
	All Singapore Citizens and Permanent Residents will be able to sign up for the career resources in Career GRIT.
7	Do I need to pay to use Career GRIT?
	All career resources listed in Career GRIT are complimentary for Singapore Citizens and Permanent Residents.
8	Do I need to create an account to use Career GRIT?
	You do not need to create an account or sign-in to access Career GRIT. However, we do recommend that you bookmark Career GRIT link (https://go.gov.sg/wsg-careergrit) on any of your internet-enabled devices (e.g., mobile phone, tablet or laptop).
9	What is available under “Career Resources” tab in Career GRIT?
	<p>From 1 April 2022 onwards, the “Resources” tab has been enhanced to include beyond the list of initiatives covering jobs, traineeships/attachments and skills upgrading opportunities offered by WSG, SSG and our programme partners. You may view the full list of Career GRIT resources:</p> <ul style="list-style-type: none"> • Learning On the Go – Access job search and career tips anytime, anywhere • Seminars and Workshop – Learn effective career strategies through live sessions to stay relevant to achieve career success • Job Opportunities – Explore career opportunities and connect with hiring employers • Career Advisory – Speak to our Career Officers about your career options • Other Programmes – Discover skills and training opportunities with our partners
10	How often does the information on Career GRIT get updated?
	The recommended career resources, events and content on Career GRIT will be updated regularly.
11	Is there a user guide on Career GRIT?
	Career GRIT has been designed to be user-friendly and easy to use. Upon launching the app, you will be seamlessly guided through a step-by-step journey. However, should you still prefer one, you may view or download it from the main page of Career GRIT Help Centre.
B	Learn job search strategies
1	How can I learn strategies and tips to improve my job search process by using Career GRIT?
	<p>Method A: Learn strategies and tips by resource types</p> <p>Under “Career Resources” tab, select from the following 2 career resources:</p> <ul style="list-style-type: none"> • <u>Learning On The Go</u>, to get immediate access to job search tips through podcasts, videos and articles, or register for micro learning courses • <u>Seminars & Workshops</u>, to register for scheduled live sessions conducted by experienced trainers <p>Method B: Learn strategies and tips by your profile</p> <p><u>Step 1</u> Select the profile that best describes you under “Home” tab.</p>

Professionals, Managers, Executives and Technicians	Non-Executives	Retrenched Workers (under Career Restarter)	Back-to-Work Women
<p><u>Step 2</u> Select the job search stage that best describes your situation.</p>	<p><u>Step 2</u> Select “Learning On The Go” to get immediate access to job search tips through podcasts and videos</p> <p><i>“Learning On The Go” will have topics covering the 4 job search strategies – Growth, Readiness, Insights and Tenacity.</i></p>	<p><u>Step 2</u> Select “Seminars & Workshops” to register for scheduled live sessions conducted by experienced trainers</p>	<p><u>Step 2</u> Select from the following 2 career resources:</p> <p><u>Seminars & Workshops</u>, to register for scheduled live sessions conducted by experienced trainers</p> <p><u>Learning On The Go</u>, to get immediate access to job search tips through podcasts, videos and articles, or register for micro learning courses</p> <p><i>“Learning On The Go” and “Seminars & Workshops” will have topics covering the 4 job search strategies– Growth, Readiness, Insights and Tenacity</i></p>
<p><u>Step 3</u> In your job search stage, select from the following 2 career resources:</p> <p><u>Learning On The Go</u>, to get immediate access to job search tips through podcasts, videos and articles, or register for micro learning courses</p> <p><u>Seminars & Workshops</u>, to register for scheduled live sessions conducted by experienced trainers</p>	<p><u>Step 3</u> Select “Career Advisory”, to speak with our career officers if you prefer a guided career assistance</p>	<p><u>Step 3</u> Select “Career Advisory”, to speak with our career officers if you prefer a guided career assistance</p>	<p><u>Step 3</u> Select “Career Advisory”, to speak with our career officers if you prefer a guided career assistance</p>

	<p><i>“Learning On The Go” and “Seminars & Workshops” will have topics covering the 4 job search strategies – Growth, Readiness, Insights and Tenacity</i></p>			
	<p><u>Step 4</u> Select “Career Advisory”, to speak with our career officers if you prefer a guided career assistance</p>	<p><u>Step 4</u> You may repeat steps 2 and 3 anytime</p>	<p><u>Step 4</u> You may also select “Browse by Job Search Stage” or “Non-Executives” to explore a wider range of learning content</p>	<p><u>Step 4</u> You may select “herCareer” to view more available programmes and services for Back-to-Work Women</p>
	<p><u>Step 5</u> You may repeat steps 2 to 4, with a different job search stage anytime</p>			<p><u>Step 5</u> You may also select “Browse by Job Search Stage” or “Non-Executives” to explore a wider range of learning content</p>
2	What is the difference between “Learning On The Go” and “Seminars & Workshops”?			
	<p>Learning On The Go offers you job search tips in the form of articles, videos, and podcasts, or micro learning courses that you can access anytime with an internet-enabled device (e.g., mobile phone, tablet or laptop).</p> <p>Seminars and Workshops are live sessions conducted by experienced trainers, varying from 2-hour to full-day sessions. Most of the sessions are conducted virtually via virtual platform e.g., Zoom.</p>			
3	Do I have to register to access “Learning On The Go” content?			
	<p>No registration is required for the articles, videos, and podcasts, while registration is required to access micro learning courses.</p> <p><i>Please refer to page 46 of Career GRIT user guide on accessing Learning On The Go content.</i></p>			
4	Do I have to register for “Seminars and Workshops”?			
	<p>Yes, you will need to pre-register for seminars and workshops. A confirmation email with details of your preferred seminar/workshop will be sent to you at least one day before the session.</p> <p><i>Please refer to page 50 of Career GRIT user guide on the registration steps for Seminars & Workshops.</i></p>			

C	Apply for jobs and interviews			
1	How do I apply for jobs and interviews using Career GRIT?			
<p>Method A: Apply for jobs and interviews by resource types</p> <p>Under “Career Resources” tab, select from the following career resources:</p> <ul style="list-style-type: none"> • Job Opportunities, to register for physical career events, virtual career events and other job opportunities <p>Method B: Apply for jobs and interviews by your profile</p> <p><u>Step 1</u> Select the profile that best describes you under “Home” tab.</p>				
	Professionals, Managers, Executives and Technicians	Non-Executives	Retrenched Workers (under Career Restarter)	Back-to-Work Women
	<p><u>Step 2</u> Select the job search stage that you are at</p>	<p><u>Step 2</u> Under career resources “Job Opportunities”, you can register for interviews or apply for jobs with:</p> <ul style="list-style-type: none"> • Physical Events: Walk-in interviews (WIIIs) • Other Job Opportunities: Evergreen Jobs 	<p><u>Step 2</u> Select “Candidate Directory” to share your past career experiences and future interests with our network of hiring employers</p>	<p><u>Step 2</u> Under “Job Opportunities”, Select “Physical Career Events”, “Virtual Career Events” or “Other Job Opportunities” to register for interviews or apply for jobs</p>
	<p><u>Step 3</u> Under career resource, “Job Opportunities”, choose your area of interest:</p> <ul style="list-style-type: none"> • Corporate Functions, Training & Education Roles • Facilities Management & Security Roles • Frontline & Services Roles • Logistics & Operations Roles • Technology & Engineering Roles 	<p><u>Step 3</u> After completing your job and interview application, explore the following career resources to learn to get better in your job search process:</p> <ul style="list-style-type: none"> • Learning On The Go, to get immediate access to job search tips through podcasts and videos 	<p><u>Step 3</u> After completing your application, explore the following career resources to learn to get better in your job search process:</p> <ul style="list-style-type: none"> • Seminars & Workshops, to register for scheduled live sessions conducted by experienced trainers 	<p><u>Step 3</u> After completing your application, explore the following career resources to learn to get better in your job search process:</p> <ul style="list-style-type: none"> • Seminars & Workshops, to register for scheduled live sessions conducted by experienced trainers • Learning On The Go, to get immediate access to job search tips through podcasts, videos and articles or register for micro learning courses

		<ul style="list-style-type: none"> • <u>Career Advisory</u>, to speak with our career officers if you prefer a guided assistance 	<ul style="list-style-type: none"> • <u>Career Advisory</u>, to speak with our career officers if you prefer a guided assistance 	<ul style="list-style-type: none"> • <u>Career Advisory</u>, to speak with our career officers if you prefer a guided assistance • <u>herCareer</u>, to view more available programmes and services
	<p><u>Step 4</u> In your preferred job group, you can sign up for interviews or apply for jobs with:</p> <ul style="list-style-type: none"> • Physical Events: Walk-in interviews (WIs) • Virtual Events: Virtual Career Fairs (VCFs), Virtual Job Interviews (VJIs) • Other Job Opportunities: Evergreen Jobs, MyCareersFuture 	<p><u>Step 4</u> You may repeat steps 2 and 3 accordingly</p>	<p><u>Step 4</u> You may select “Browse by Job Search Stage” or “Non-Executives” to explore a wider range of job and interview opportunities</p>	<p><u>Step 4</u> You may also select “Browse by Job Search Stage” or “Non-Executives” to explore a wider range of job and interview opportunities</p>
	<p><u>Step 5</u> After completing your job and interview application, explore the following career resources to learn to get better in your job search process:</p> <ul style="list-style-type: none"> • <u>Learning On The Go</u>, to get immediate access to job search tips through podcasts, videos and articles, or register for micro learning courses 			

	<ul style="list-style-type: none"> • <u>Seminars & Workshops</u>, to register for scheduled live sessions conducted by experienced trainers • <u>Career Advisory</u>, to speak with our career officers if you prefer a guided assistance 			
	<p><u>Step 6</u> You may repeat steps 2 to 5, with a different job search stage anytime.</p>			
2	<p>What are the job roles in the 5 different job groups under “Job Opportunities” featured under “Professionals, Managers, Executives and Technicians” profile?</p>			
	<p>Here is the list of non-exhaustive job roles under each of the 5 job groups.</p> <p>Corporate Function, Training & Education Roles</p> <ul style="list-style-type: none"> • Administrative, Human Resource • Accounts, Finance, Audit • Purchasing, Merchandising • Business Development, Marketing, Marketing Communications, Advertising, Media related roles • Teacher, Teaching Assistant, Trainer related roles <p>Facilities Management & Security Roles</p> <ul style="list-style-type: none"> • Cleaner, Environmental related roles • Workplace Safety & Health related roles • Building/Facilities Operation related roles e.g., Facilities Engineer, Property Officer, Technician, Maintenance Technician • Security roles e.g., Security Personnel, Auxiliary Police Officer etc • Frontline & Services roles <p>Frontline & Services Roles</p> <ul style="list-style-type: none"> • Customer service/customer facing roles from F&B, Retail and Hospitality sectors • F&B related roles, e.g., Chef, Barista, Kitchen Assistant etc • Healthcare frontline roles, e.g., Patient Service Associate, Healthcare Assistant etc • Sales related roles <p>Logistics & Operations Roles</p> <ul style="list-style-type: none"> • Manufacturing related roles, e.g., Production Operator, Supervisor etc • Logistics roles, including Forklift Specialist, Delivery Driver etc • Ground operation roles, e.g., Technical Superintendent (Tanker), Cargo Solution Operation Executive, Packing Operators 			

	<p>Technology & Engineering Roles</p> <ul style="list-style-type: none"> • Infocomm related roles, e.g., Business Analyst, IT Specialist, Data Engineer etc. • Engineering roles include positions, e.g, Tech Support Engineer, Electrical Engineer etc • Online Marketing and Advertising related roles, e.g., E-Commerce Executive, Social Media Executive, Graphic Designer, Creative Designer
3	<p>What kind of job and interview opportunities can I take part in?</p> <p>Here are the 5 types of job and interview opportunities that you can take part in.</p> <p><u>Physical Event: Walk-In Interviews (WIs)</u></p> <ul style="list-style-type: none"> • What: Walk-in interviews are often industry-based and held at heartland areas, where you get on the spot interview opportunities with hiring employers. • How: You are encouraged to pre-register for these events to shorten your waiting time on the day itself. Otherwise, you may also walk-in and register on the actual event day. <p><u>Virtual Event: Virtual Career Fairs (VCFs)</u></p> <ul style="list-style-type: none"> • What: Thematic virtual career fairs, where you can find a curated list of job opportunities in specific industry or job functions. • How: You can submit your job applications throughout the duration of the virtual career fairs which usually last for about three weeks. <p><u>Virtual Event: Virtual Job Interviews (VJIs)</u></p> <ul style="list-style-type: none"> • What: Thematic virtual job interview sessions, where you will get on the spot interview opportunities with hiring employers through a virtual platform. • How: You will need to pre-register for the virtual job interviews to receive an exclusive link to the virtual job interviews platform. <p><u>Other Job Opportunities: Evergreen Jobs</u></p> <ul style="list-style-type: none"> • What: A list of in-demand frontline and operational job opportunities, where you will receive a guaranteed phone interview upon passing a simple list of pre-screening questions online. • How: You will need to pass a simple list of pre-screening questions for your preferred job role to qualify as a successful Evergreen Job application. <p><u>Other Job Opportunities: MyCareersFuture</u></p> <ul style="list-style-type: none"> • MyCareersFuture is a national jobs portal providing a fast and smart job search service to match Singapore citizens and Permanent Residents with relevant jobs, based on their skills and competencies. Career-related content are also available to help the career planning process. <p>Please refer to page 51 of Career GRIT user guide on the registration steps for Job Opportunities.</p>
D	Need further career advisory
1	<p>Can I speak with a career officer to discuss my career options virtually?</p> <p>You can speak with a career officer virtually with 1 of the following 3 options:</p> <ul style="list-style-type: none"> • <u>Live Text Chat</u>, where you can text your job search questions to a career officer • <u>Video Advisory Call</u>, where you can video call a career officer on your job search enquiries • <u>Personalised Career Advisory Session</u>, where you can register interest and we will make a call back to arrange for an appointment for career advisory session. <p>Please refer to page 55 of Career GRIT user guide on using our virtual career advisory services.</p>

2	Can I speak to a career officer to discuss my career options in person?											
<p>You can approach a Career Officer at any of the centres below to get career related advice and assistance. Our locations include:</p>												
<table border="1"> <thead> <tr> <th data-bbox="213 344 884 378">Location</th> <th data-bbox="888 344 1525 378">Operating hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="213 385 884 591"> Careers Connect @ Lifelong Learning Institute 11 Eunoss Road 8 #02-02 Singapore 408601 </td> <td data-bbox="888 385 1525 591"> Monday - Friday: 9:00am - 5:00pm Saturday: 9:00am - 1:00pm Sunday & Public Holiday: Closed eLobby: 7:00am – 10:00pm daily (except Public Holidays) </td> </tr> <tr> <td data-bbox="213 598 884 804"> Careers Connect @ Our Tampines Hub 1 Tampines Walk #01-21 Singapore 528523 </td> <td data-bbox="888 598 1525 804"> Monday - Friday: 9:00am - 5:00pm Saturday: 9:00am - 1:00pm Sunday & Public Holiday: Closed </td> </tr> <tr> <td data-bbox="213 810 884 1016"> Careers Connect @ Woodlands Civic Centre 900 South Woodlands Drive #04-07 Woodlands Civic Centre Singapore 730900 </td> <td data-bbox="888 810 1525 1016"> Monday - Friday: 9:00am - 5:00pm Saturday: 9:00am - 1:00pm Sunday & Public Holiday: Closed </td> </tr> <tr> <td data-bbox="213 1023 884 1256"> SGUnited Jobs and Skills Centres (SGUJSC) The SGUJSC are satellite career centres (located across HDB towns) to help locals gain easier access to career matching services. Click here for SGUJS locations: www.wsg.gov.sg/sgujscentre.html </td> <td data-bbox="888 1023 1525 1256"> Mondays to Saturdays: 10:00am – 5.30pm* Sundays and Public Holidays: Closed (*Except for Social Service Office @ Queenstown which operates Monday to Friday from 9:00am to 5:00pm.) </td> </tr> </tbody> </table>			Location	Operating hours	Careers Connect @ Lifelong Learning Institute 11 Eunoss Road 8 #02-02 Singapore 408601	Monday - Friday: 9:00am - 5:00pm Saturday: 9:00am - 1:00pm Sunday & Public Holiday: Closed eLobby: 7:00am – 10:00pm daily (except Public Holidays)	Careers Connect @ Our Tampines Hub 1 Tampines Walk #01-21 Singapore 528523	Monday - Friday: 9:00am - 5:00pm Saturday: 9:00am - 1:00pm Sunday & Public Holiday: Closed	Careers Connect @ Woodlands Civic Centre 900 South Woodlands Drive #04-07 Woodlands Civic Centre Singapore 730900	Monday - Friday: 9:00am - 5:00pm Saturday: 9:00am - 1:00pm Sunday & Public Holiday: Closed	SGUnited Jobs and Skills Centres (SGUJSC) The SGUJSC are satellite career centres (located across HDB towns) to help locals gain easier access to career matching services. Click here for SGUJS locations: www.wsg.gov.sg/sgujscentre.html	Mondays to Saturdays: 10:00am – 5.30pm* Sundays and Public Holidays: Closed (*Except for Social Service Office @ Queenstown which operates Monday to Friday from 9:00am to 5:00pm.)
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